

LURGAN & DISTRICT
HORSE & CATTLE SHOW SOCIETY LTD

Portable Toilets/ Crowd Barriers
Tender Document

Invitation To Tender Document

Lurgan & District Horse & Cattle Show Society Ltd
c/o 32 Annaghanoon Road
Waringstown
BT66 7RZ

Email: info@lurganshow.co.uk
Web: www.lurganshow.co.uk

1. Introduction & Scope of Works

- **Introduction**

Lurgan & District Horse & Cattle Show Society Ltd invites written quotations from suitably experienced companies for the provision of Portable Toilets & Crowd Barriers for the annual Lurgan Show event.

Brief

Tenders are now invited from competent suppliers for the provision of Portable Toilets & Crowd Barriers for the Show to be held on Saturday 1st June 2019, Lurgan Park, Avenue Road, Lurgan, Co Armagh.

Delivery- Friday 31st May.

Collection- Saturday 1st June- 6pm+

Requirements

- **Portable Chemical Toilets- 14 No Single Units**
- **Portable Chemical Toilets- 2 No Single Disabled Units**
- **Service Plan for Regular Cleansing on Saturday 1st June**
- **40 No Crowd Control Barriers- 2.3 metre; Interlocking**

The tender must include all associated costs for this proposed event. The appointed contractor will be responsible for the entire management of this service and include all necessary handling equipment/ labour requirements.

2. Instructions to Tenderers

- **Explanation of Documents / queries during the tender period**
 - Tenderers are advised to ensure that they are fully familiar with the nature and extent of the obligations to be accepted by them if their tender is accepted.

3. Accuracy Of Tender

Tenders must be submitted for the supply of the services specified in the Form of Tender. Tenders submitted for part of the services only will be rejected.

Tenderers must price separately for all items listed in the Form of Tender. The Show Society may reject any tender that is not priced separately.

4. Information to be provided

- **Submission of Tender Documents (and/or Additional Proposals and Expressions of Interest)**

4.1 The tender shall be made on the Form of Tender provided, and signed by the Tenderer. All Documents should be forwarded, by post or e-mail to:

Tender for "Provision-Portable Toilets & Barriers for Lurgan Show 2019"
Mr J Harrison
32 Annaghanoon Road
Waringstown
BT66 7RZ
e-mail to: **info@lurganshow.co.uk**
so as to arrive not later than **5pm on Tuesday 12th February 2019**

4.2 Tenderers must ensure that all requested documentation is returned with the completed tender.

4.3 All prices should be quoted in pounds sterling and shall also show VAT element.

5. The Basis of the Tender

The rates quoted in the form of tender shall remain fixed for the duration of this event.

6. Period of Acceptance

The Tenderer is required to hold the tender open for acceptance for a period of 60 days from the closing date for the submission.

7. Evaluation of Tender

Lurgan & District Horse & Cattle Show Society Ltd is not required to accept the lowest or any tender.

8. Contract Commencement Date

The contract will commence from Friday 31st May 2019 am and conclude 6pm Saturday 1st June 2019.

9. Questions

All questions, requests or other communications regarding this tender must be made in writing to info@lurganshow.co.uk

10. Expenses and Losses

The Show Society shall not be responsible for, or pay for, any expenses or losses that may be incurred by any tenderer in preparing their tender proposals.

11. Insurances

The Supplier shall effect and maintain insurance necessary to cover their liabilities under this Contract. Copies to be provided with Tender. Further, copies of Risk Assessments/ Method Statements/ Test Certification and employee training to be provided upon acceptance of your tender.

All employees MUST be suitably provided with sufficient PPE required to safely complete all activities. PPE must be worn at ALL times.

Form of Assurance

Health and Safety at Work (Northern Ireland) Order 1978

The Contractor's attention is drawn to the provision of the above Order, which became law on 1 May 1979, and in particular to Clause 4 of the Order "General Duties of Employers to their Employees".

I undertake in the event of my tender being accepted to carry out these works with due regard to the provisions of the Health and Safety at Work (Northern Ireland) Order 1978 and all attendant Regulations made there under.

Site staff shall be adequately trained, instructed and supervised to ensure so far as is reasonably practicable the Health and Safety of all persons who may be affected by the works under this Contract.

All plant, equipment and vehicles for use under this Contract shall, where statutorily required, be tested and examined.

Signed: _____

On behalf of: _____

Date: _____ (signed copy to be returned with Tender Submission)

Form of Tender

"Portable Toilet & Barrier Hire for Lurgan Show"

Having examined all documentation bound in this Invitation Document as listed, I/we undertake to provide the above-mentioned services in conformity with this tender.

Item	Description/ Quantity	Cost £ (Nett)	Cost £ (Gross)
Chemical Portable Toilet	14 No		
Chemical Portable Toilet- Disabled	2 No		
Servicing/ Cleansing- Sat 1 st June All units must be plished with consumables regularly and provide hand sanitiser.			
2.3 metre Crowd Control Barriers	40 No		

I/we agree that all prices will be fixed for the term of this contract.

I/we understand that Lurgan Show Society are not bound to accept the lowest or any tender.

Signed:

For or on Behalf of:

Address:

Position in Company: Date: